

Garris Chapel United Methodist Church
APPLICATION FOR USE OF BUILDINGS AND GROUNDS
 Phone/Fax: 252-566-4355 Email: garrischapeloffice@suddenlinkmail.com

Please return completed form to Garris Chapel United Methodist Church at 823 Piney Grove Road, La Grange, NC 28551 or email the form to: garrischapeloffice@suddenlinkmail.com

Name of user: _____ Application date: _____

If user is a group, name of person responsible: _____

Telephone number: _____ Email address: _____

Garris Chapel member? Yes No If no, name of GC Sponsor: _____

Please briefly describe your activity: _____

Please state the facility or facilities needed (see list below): _____

Date requested: _____ Times needed: _____ Date/times to set up: _____

GCUMC members will have first priority for use of all church facilities.

It is required that all non-members have a member of Garris Chapel UMC as a sponsor. This church member will be responsible for obtaining keys, granting access, supervising, etc. This requirement is to ensure that all the rules are followed and that the facilities are properly cared for. Anyone using the facilities will be expected to leave the areas exactly the way they were found. If there is a need to move anything other than tables and chairs, please discuss this with the office manager or the Pastor before moving the item.

Facility Rate Schedule

Facility	Member Rate	Non-Member Rate
Sanctuary	None	\$200.00 per use
Family Life Center/Kitchen	None	\$200.00 per use
Youth Center/Kitchen	None	\$100.00 per use
Activity Room	None	\$100.00 per use
Classrooms/Meeting Rooms	None	\$50.00 per use

*If this causes a financial hardship, please discuss it confidentially with the Pastor.

I HAVE READ THE POLICIES AND PROVISIONS FOR THE USE OF THE CHURCH FACILITIES AND AGREE TO ABIDE BY THEM.

Signature: _____ Date: _____

For office use only:

Approved or Denied (circle one), by: _____ Date of action: _____

Basis for approval or denial: _____